

CHPcommunity Board of Directors Roles and Responsibilities

POSITION TITLE: Board Member
REPORTS TO: Board President
CLASSIFICATION: Volunteer
DATE APPROVED: November 5, 2021

GENERAL FUNCTION: Operating within the Bylaws of the Board of Directors, the Board will support the work of the nonprofit CHPcommunity and provide mission-based leadership and strategic governance. While day-to-day operations are led by CHPcommunity's President/CEO, the Board – CEO relationship is a partnership, and involvement of the Board is both critical and expected.

CHPCOMMUNITY

MISSION

Support community partners to initiate, expand, and sustain health and wellness programs and services that address important health issues facing our communities.

VISION

Our vision is to promote healthier people, better care, and achieve health equity.

PURPOSE

CHPcommunity is designed to manage the operations and strategic planning of Iowa's statewide Community HUB that will help ensure individuals of all ages, abilities, and incomes have timely access to community programs and services that provide equitable opportunity to live a healthy life.

BOARD ROLE

1. Follow the organization's bylaws, policies, and board resolutions.
2. Supervise and evaluate the performance of the Executive Director annually.
3. Work with CHPcommunity leadership staff in developing the 2-year Strategic Plan.
4. Maintain confidentiality about all internal matters of the organization.
5. Disclose any actual and potential conflicts of interest any time they arise throughout the year.
6. Ensure fiduciary oversight and financial management.
7. Approve CHPcommunity's annual budget, audit reports, and be informed of organization's legal and fiduciary responsibilities.
8. Review metrics for evaluation of impact, performance outcomes, and adherence to strategic plan.
9. Support CHPcommunity's commitment to a diverse board and staff that reflects the communities CHPcommunity serves.

MEMBER RESPONSIBILITIES

- Know the organization's mission, vision, activities, and needs.
- Prepare for, attend, and conscientiously participate in monthly board meetings.
- Faithfully read and understand the organization's financial statements.
- Actively serve in at least one program area, committee, and/or task force.
- Serve as active advocate and ambassador for the organization.
- Leverage connections, networks, and resources to develop collective action to fully achieve the organization's mission.
- Submit 2 new board member recommendations annually in March.

- Frequently visit, share, and like CHPcommunity social media posts.
- Frequently visit and share CHPcommunity website with others.

Board Member

Signature

Print Name

Date