



## **Health Systems Partnership Committee Charter**

### **Iowa Community HUB**

#### **1. Purpose**

The Health Systems Partnership Committee (the “Committee”) is established to strengthen the Iowa Community HUB’s connections with health system partners and ensure that patients can efficiently access programs and resources within the community. The Committee will support initiatives that:

- Raise awareness of the HUB as a resource for health system partners.
- Promote education and awareness of chronic disease prevention and management programs.
- Enhance patient screening to identify individuals at increased risk for chronic conditions and/or falls.
- Develop and optimize referral pathways.
- Support interoperability to enable secure, efficient, and effective data sharing.
- Strengthen community-clinic linkages through bidirectional communication.

This Committee is led by the HUB Board of Directors, ensuring alignment with strategic priorities and operational goals.

#### **2. Scope and Responsibilities**

##### **Health System Engagement**

- Advise on strategies to increase awareness and adoption of HUB services among health system partners.
- Provide feedback on initiatives that improve screening, identification, and referral of patients at risk for chronic disease.
- Support outreach and engagement strategies to encourage bidirectional communication between clinics and community partners through the HUB platform.

##### **Program and Service Awareness**

- Advise on the development and delivery of training, resources, and educational campaigns that help health system partners understand the benefits of chronic disease prevention and management programs.



- Promote awareness of the HUB's navigation services, ensuring partners know how to connect patients efficiently to community-based resources.
- Identify gaps in partner knowledge or engagement and recommend strategies to improve understanding, participation, and patient access, such as webinars, continuing education, resource toolkits, newsletters, site visits, and integration into a variety of health professional networks.

### **Referral Pathways and Interoperability**

- Provide guidance on the development and refinement of referral pathways between clinics and community-based programs.
- Support efforts to develop interoperability and secure data exchange between health systems and the HUB, enhancing efficiency and care coordination.

### **Strategic Guidance**

- The Health Systems Partnership Committee serves in an advisory capacity to the Iowa Community HUB Board of Directors.
- Provides strategic guidance to the Board on emerging opportunities, challenges, and trends in health system partnerships.
- Serves as a forum for sharing best practices and advancing innovative approaches to clinic–community collaboration.

### **3. Relationship to Other HUB Committees and Teams**

- The Health Systems Partnership Committee builds upon the work of the Referral Partner Team and serves as the primary forum for advancing and aligning health system–focused strategies within the Iowa Community HUB.
- The Committee coordinates with other HUB committees and initiatives, as appropriate, to ensure alignment, reduce duplication of efforts, and support integrated community-clinic partnerships.

## **4. Membership, Input, and Participation**

### **Membership**

- The Committee includes representatives from health systems, public health, community-based organizations, and other stakeholders with expertise in clinical care, care coordination, public health, and health advocacy to strengthen community-clinic linkages.
- Members also include community members with lived experience who provide valuable insight and guidance to inform the Committee's work.



## **Participation**

- Participation on the Committee is voluntary and informal. There are no fixed membership terms. Members may join or step back based on interest, relevance, or capacity. Additional participants may be invited as needed based on expertise, strategic alignment, or emerging opportunities. Designated alternates may attend meetings as appropriate.
- All members are encouraged to actively participate in discussions, provide input, and share feedback to guide the Committee's work. Input from members helps ensure that priorities, strategies, and activities reflect the needs of Iowa communities.

## **Decision-Making**

- The Committee is advisory and does not have formal decision-making authority. Actions and priorities are guided by consensus and collective discussion among participating members.

## **Facilitation**

- Supported by a Board member who coordinates meetings, ensures alignment with HUB priorities, and works with HUB staff.

## **5. Meetings**

- The Committee meets online quarterly, with additional meetings scheduled as needed.
- Agendas will be provided prior to each meeting, and minutes or meeting recordings will be distributed following the meeting.

## **6. Reporting Relationship**

- The Committee reports directly to the HUB Board of Directors.

## **7. Evaluation**

- Review the Committee's effectiveness and this Charter every two years or sooner as needed.
- Summarize recommendations for the Board of Directors to ensure continued alignment with strategic goals.
- In addition to reviewing the Committee's effectiveness, evaluation may include consideration of:
  - Increased awareness and adoption of HUB services among health system partners



- Improvements in referral volume, referral completion, or closed-loop referral processes
- Progress toward interoperability and secure data exchange goals
- Enhanced coordination between clinical and community-based partners

#### **8. Adoption and Review**

- Approved by the Iowa Community HUB Board of Directors and effective upon adoption.
- Periodically reviewed or updated as needed, with Committee input submitted for Board approval.

**Approved by:** Jimmy Reyes  
Board Chairman, Iowa Community HUB

**Date:** 2/11/2026